

# Granting HOC Permissions via Permission Sets

The standard profiles for HandsOn Connect users are "System Administrator" and "Staff". In some instances of Salesforce your HOC users might have a custom profile created by your organization. In this case, you may not be able to access some of the elements of HandsOn Connect.

In order to have HOC access, if you have a different profile, you can a permission set to that user, which will grant them the appropriate HOC permissions.

There are Four Permissions sets available to system administrators to assign to a Salesforce User:

**SETUP**  
**Permission Sets**

**Permission Sets**

On this page you can create, view, and manage permission sets.

In addition, you can use the SalesforceA mobile app to assign permission sets to a user. Download SalesforceA from the App Store or Google Play: [iOS](#)

**All Permission Sets** | Edit | Delete | Create New View

Action	Permission Set Label	Description	License
<a href="#">Clone</a>	<a href="#">CRM User</a>	Denotes that the user is a Sales Cloud or Service Cloud...	CRM User
<a href="#">Clone</a>	<a href="#">HOC Administrator</a>	Same as administrator rights but not assigned to specifi...	
<a href="#">Clone</a>	<a href="#">HOC CMS Administrator</a>	Provides rights for the administration of the public site... In order to access it, use the CMS tab or search for it ...	
<a href="#">Clone</a>	<a href="#">HOC Staff</a>	Same as administrator but NO deletion rights. Not as...	
<a href="#">Clone</a>	<a href="#">HOC System Administrator</a>		Salesforce

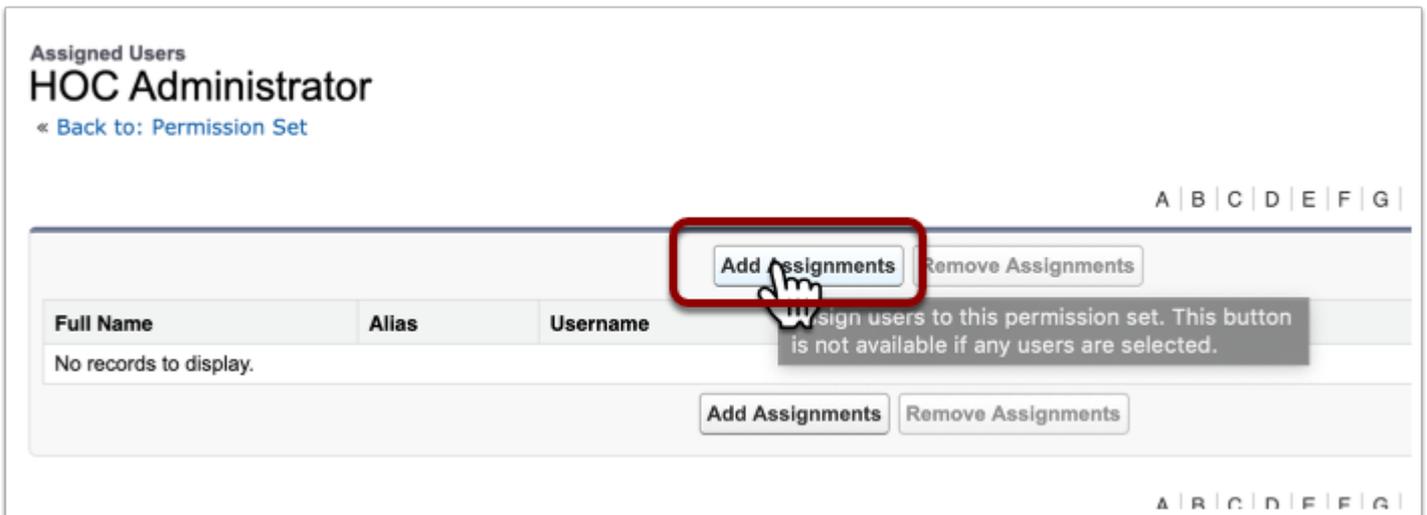
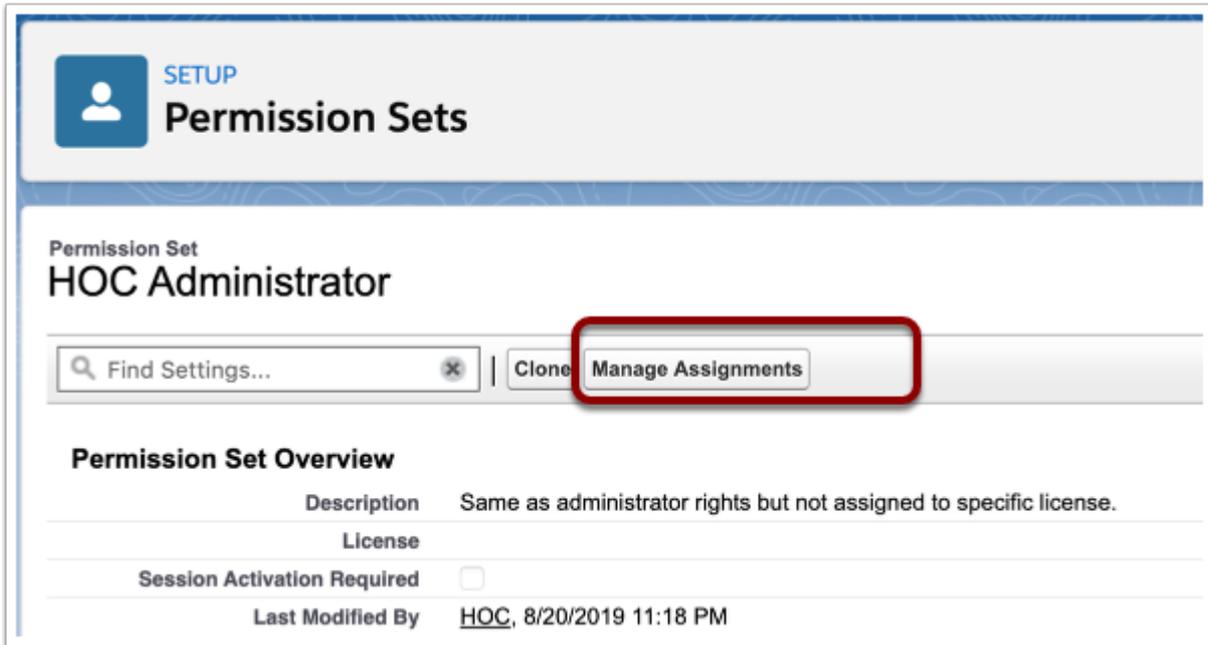
## The Four Permission sets available

- HOC System Administrator - Grants a user with a full Salesforce license, System Administrator access to HOC
- HOC Administrator - Grants a user with any other kind of Salesforce license (i.e. Profile), System Administrator access to HOC
- HOC Staff - Grants a user Staff access to HOC. (i.e they do not have permission to delete records or edit email templates, etc.)
- HOC CMS Administrator - Grants a user access to the HOC CMS.

### To assign a Permission Set to a user:

Go to setup / permission sets, and click on the permission set you wish to assign. Click on Manage Assignments.

Then Click on Add Assignments



Put a checkbox next to the User(s) you wish to assign the permission set to. And click the Assign button. (Then Click Done)

## Assign Users Admin Users

View: Admin Users Edit | Create New View

Assign Cancel

<input type="checkbox"/> Action	Full Name	Profile	Username
<input type="checkbox"/>   <a href="#">Edit</a>   <a href="#">Login</a>	<a href="#">Stephens-Leslie, Lorraine</a>	<a href="#">System Administrator</a>	<a href="#">lorraine@feedingsouthflorida.org</a>
<input type="checkbox"/>   <a href="#">Edit</a>   <a href="#">Login</a>	<a href="#">Bonet, Ruth</a>	<a href="#">System Administrator</a>	<a href="#">fsf2017@gmail.com</a>
<input type="checkbox"/>   <a href="#">Edit</a>	<a href="#">HOC Admin, 0182</a>	<a href="#">System Administrator</a>	<a href="#">client0182@handsonconnect.org</a>
<input checked="" type="checkbox"/>   <a href="#">Edit</a>   <a href="#">Login</a>	<a href="#">Vatske, Sari</a>	<a href="#">System Administrator</a>	<a href="#">svatske@feedingsouthflorida.org</a>
<input type="checkbox"/>   <a href="#">Edit</a>   <a href="#">Login</a>	<a href="#">Rodriguez, Ivonne</a>	<a href="#">Staff</a>	<a href="#">irodriguez@feedingsouthflorida.org</a>
<input type="checkbox"/>   <a href="#">Edit</a>   <a href="#">Login</a>	<a href="#">Volunteer Coordinator, FSF</a>	<a href="#">Staff</a>	<a href="#">volunteers@feedingsouthflorida.org</a>
<input type="checkbox"/>   <a href="#">Edit</a>	<a href="#">Wortsman, Alana</a>	<a href="#">System Administrator</a>	<a href="#">awortsman@feedingsouthflorida.org</a>